

LABEL HAVING FOLDING FEATURE

Field of the Invention

5 This invention relates to the field of labels, and more specifically to labels for applying to file folders, folder tabs, and other stock members.

Background

10 In many document filing systems, labels are applied to file folders so that the label is located along an edge of one of the folder tabs. The labels are readily visible when the file folders are stored in cabinets or on shelves.

20 When the labeled folders are put in drawers or on a shelf it is desirable for all the indicia on each label to align from one folder to the next. This is so that when thousands of files are being labeled and stored, any misfiles can be instantly caught by sight. For such a system to work efficiently, the labels must be consistently aligned and the information on each label readily observable.

25 The application of the labels to the folder tab, however, is problematic. This is because a single user and/or multiple users cannot consistently align or fold each label onto each folder in an exact position so that the correct portion of the label is on each side of the folder tab consistently. Moreover, a user may need to change or replace a label on a folder since the information on the label needs to be updated. However, placing a new label over the label already on the folder may cause the old label to partially show through the new label and make it hard to read the new label.

Summary

 Accordingly, for these reasons and others, a label and method providing for ease of placement, alignment, and readability have been developed. An exemplary label includes a first layer having a first label surface adapted to being printed on and a second layer on a second surface of the first layer. The second layer includes

two or more sections, wherein between each of the two or more sections is a gap, each gap defining a fold-line section in the first layer. The second layer covers substantially all of the bottom surface of the first layer except for the fold-line section.

- 5 Another aspect of the present invention provides a label having a first layer and a second layer. The second layer includes at least two sections separated by a gap which is discernible through the first layer.

 Another aspect of the present invention includes a method of applying a label to an edge of a stock member. The method includes applying a first portion of
10 the label to a first side of the edge of the stock member, folding the label along a weakened fold-line running along a surface of the label, and applying the second portion of the label to a second side of the edge of the stock member.

 Among other advantages, the present invention provides a label and method for assisting a user in quickly and consistently applying and aligning labels.

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Brief Description of the Drawings

FIG. 1 shows an isometric view of a label form according to one embodiment of the present invention.

FIG. 2 is an exploded isometric view of the label form of FIG. 1.

- 20 FIG. 3 is a top view of the label form of FIG. 1.

FIG. 4 is a top view of a label form according to another embodiment of the present invention.

FIG. 5 shows the label of FIG. 1 after the label has been applied to a folder.

FIG. 6 shows a side view of the label of FIG. 1 applied to a folder.

- 25 FIG. 7 shows a side view of the label of FIG. 4 applied to a folder.

FIG. 8A shows a top view of a label form sheet according to one embodiment of the present invention.

FIG. 8B shows a section view of the label of FIG. 8A.

FIG. 9 shows a label in accord with another embodiment of the present invention.

FIG. 10 shows the label of FIG. 9 applied to a three-sided index tab.

FIG. 11 is a top view of a label according to another embodiment of the present invention.

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Description

In the following detailed description, reference is made to the accompanying drawings that form a part hereof, and in which are shown by way of illustration specific embodiments in which the invention may be practiced. It is understood that other embodiments may be utilized and structural changes may be made without departing from the scope of the present invention. It is also noted that “first,” “second,” “top,” and “bottom” and the like are to be taken in the context of the description and the Figures and are not be taken in an absolute limiting sense.

The description herein will discuss a label form and the application of a label to a file folder. However, it is to be understood that the discussion is merely exemplary and is not meant to limit the use of the exemplary labels to document storage file folders and the like, and that many other uses and applications are within the scope of the present invention.

Figures 1 and 2 show an exemplary label form 100. Figure 1 shows an isometric view of label form 100, while Figure 2 shows an exploded isometric view of the label form. Label form 100 includes a label 101 which is removably attached to a backing member 130. Label 101 includes a first layer 110 and a second layer 120.

First layer 110 is a label member which, in one embodiment, has a top surface 111 adapted to being printed on and a second surface 112 having an adhesive, such as a pressure sensitive adhesive, applied thereon. First layer 110 also includes a foldable section or fold-line section 115 which is generally located between a first label portion 116a and a second label portion 116b. As will be discussed below, the relative sizes of the portions 116a and 116b of layer 110 can be

varied, and thus, the location of foldable section 115 can be anywhere along first layer 110.

In this embodiment, first layer 110 is a light-colored label material which is at least partially translucent so as to permit light to be seen through it. By way of example, but not limitation, such colors include white, yellow, blue, or other light colors. In some embodiments, first layer is a dark color material or a dark color material having a lighter section, as will be discussed below. Layer 110 can be made from a variety of materials such as paper, vinyl, or other plastic composite material.

In the exemplary embodiment, second layer 120 is a label member which includes a first side 123 attached to side 112 of first layer 110. In one embodiment, side 123 includes an adhesive for being attached to side 112. In other embodiments, as discussed above, the adhesive is on the first layer 110. A second side 124 of layer 120 is removably attached to a backing layer or backing member 130. The surface of side 124 has an adhesive, such as a pressure sensitive adhesive, for applying label 100 to a stock member, such as a folder (see Figure 5).

In the exemplary embodiment, second layer 120 includes two sections, 121a and 121b, having at least a partial gap or section 122 therebetween. In some embodiments, as will be discussed below, layer 120 includes more than two sections and more than one gap. In this embodiment, gap 122 is a section in the second layer where there is complete separation between the two sections 121a and 121b of the second layer. However, in some embodiments, gap 122 may only partially separate the two sections. For instance, gap 122 may only run a partial distance along layer 120 so that sections 121a and 121b are partially connected and partially disconnected. In other embodiments, gap 122 may be a series of perforations, notches, or other partial or complete discontinuity in second layer 120. Thus, the term gap is to be taken as a portion of second layer 120 where there is some discontinuity in the layer.

In one embodiment, second layer 120 is made of a material which is darker or more opaque than the first layer 110. In one embodiment, it is a security label material. In other embodiments, by way of illustration and not limitation, second layer 120 may be black, brown, dark blue, green, or other color or opaque material
5 which permits less light through it than layer 110.

In some embodiments, instead of a discrete material, second layer 120 is a pigment or paint applied directly to the bottom of first layer 110 with gap 122 being defined by where there is a discontinuity of pigment in bottom layer 120 or where a lighter pigment is applied to the bottom of layer 110.

10 In one embodiment, gap 122 is established by a change in the translucency or color of layer 120. For instance, instead of sections 121a and 121b, layer 120 can include a single strip with a more translucent portion left as the gap. In other embodiments, as noted above, gap 122 is a narrow strip, a series of perforations, a scored or notched line, or other feature which provides for ease of bending and/or
15 allows a user to visually see where the fold-line is, as will be discussed below.

The gap 122 in second layer 120 defines or establishes where fold-line section 115 is in the top layer. In one embodiment, the gap provides that first layer 110 naturally folds along fold-line section 115 when a folding force is applied to label 101. This means that the label is has a tendency to fold on fold-line section
20 115 when pressure is applied to the label. In other words, without being specifically manipulated by the user, the label automatically bends or creases along the weakened foldable section. Among other advantages, this provides that any user of a label such as label 101 will always fold the label consistently when applying it to a stock member such as a folder, an index tab, an envelope, or other item being
25 labeled. It also helps ensure that each label will have a consistent placement on the stock member and it helps ensure that each label will have a neat and consistent appearance.

In the exemplary embodiment, the second layer 120 covers substantially all of the bottom surface 112 of first layer 110 except for fold-line section 115. This

provides that the label will not bend except at the pre-determined fold-line section 115.

Figure 3 shows a top view of label 101. As noted above, in one embodiment, first layer 110 comprises a light, transparent or translucent material and second layer 120 includes a dark, or more opaque material. This provides the label with a contrast portion so that user can see fold-line 115. The view of Figure 3 indicates how light can shine through gap 122 and clearly show the user the correct fold-line. This visual indicator is advantageous for helping a user consistently and quickly apply the label to a stock member, since they will know where it will bend.

Moreover, if the second layer is a dark or opaque material, such as a security label, the label can be put over an old label and the old label will not show through the new one. This provides for a quick way to update file information without having to redo a whole new file folder.

In the embodiment of Figure 1, label 101 includes an approximately centered gap 122 and fold-line 115. In other embodiments, the fold-line is offset from the center-line of the label.

Figure 4 shows a top view of a label 201 according to another embodiment of the present invention. Label 201 has an off-center fold-line 215 defined by the presence of an off-center gap 222 within the second layer. This causes the label to fold correctly, even if a user does not realize that the label was to fold that way (i.e. not symmetrically). In one embodiment, when the two layers have contrasting color tones (or different opacities), this can be helpful in allowing the user predict where the label will bend so that they can align it correctly on the edge of a stock member. In other words, although the user cannot see through the darkened second layer, they can still perceive the fold-line to align and fold the label consistently.

Figures 5 and 6 show a perspective view of label 101 folded over the edge of a folder 301 and a side view of label 101 applied to the folder, respectively. As noted above, folder 301 is merely exemplary and the label can be used with any

stock member. Folder 301 includes a portion, such as a tab 304, adapted to receive a label.

To apply label 101, a user removes label 101 from backing member 130. The fold-line is visible because of the contrasting layers. After being aligned, the first portion of the label is applied to the front of tab 304. When the user starts to apply a folding pressure such as applying pressure on the edges of the label or using a folding motion, the presence of gap 122 between portions 121a and 121b cause the label to fold along line 115. The second portion of the label is then folded over the edge of tab 304 and applied to the other side of the tab so that the final result looks like the labeled folder 301 of Figures 5 and 6, in which the two portions of the label member are applied on opposing surfaces of tab 304. The features of label 101 provide that a user will always get a consistent fold in the label, and that multiple users will always get the same fold. In one embodiment, when the first layer and the second layer are label materials, the presence of at least two label layers 110 and 120 provides a thicker, stiffer end-tab for the folder than a single layer label.

Figure 7 shows a side view of label 201 (see Figure 4) applied to a folder. As noted above, label 201 has an off-center fold-line 215 and gap 222. As discussed above, the presence of gap or section 222 within a second layer 220 causes the label to fold correctly, even if a user does not realize that the label was to fold that way.

Figure 8A shows a top view of a label form sheet 800 according to one embodiment of the present invention. Label sheet 800 includes six label members such as labels 101 discussed above. It can include any number of labels.

Figure 8B shows a sectional side view of label sheet 800. In one embodiment, label sheet 800 is constructed as follows. Layer 820 is attached by a pressure sensitive adhesive to backing member 830. Second layer 820 includes one or more gap sections 822. In this embodiment, second layer 820 is a dark material. First layer 810 is attached to the top surface of second layer 830. The first and second layers are die cut or cut by other means at an edge 831.

25 In other embodiments of the present invention, more or fewer fold-lines can be provided than shown in the exemplary embodiments, depending on the application. Moreover, the shape of the fold-lines can be varied. For instance, gaps such as gap 122 can be other shapes that provide for use on odd shaped folders. For

instance, a gap can be contoured to correspond to the contour of an end-tab folder, to provide for physical and visual guidance in applying the label.

Conclusion

When labeled folders are put in drawers or on a shelf it is desirable for all the
5 indicia on each label to align from one folder to the next. However, it is often
difficult to apply each label correctly so it is consistent with the other labels.
Typically, a single user and/or multiple users cannot consistently align or fold each
label onto each folder in an exact position so that the correct portion of the label is
on each side of the folder tab consistently. Moreover, a user may need to change or
10 replace a label on a folder since the information on the label needs to be updated.
However, placing a new label over the label already on the folder may cause the old
label to partially show through the new label and make it hard to read the new label.

Accordingly, for these reasons and others, a label and method providing for
ease of placement, alignment, and readability have been developed. An exemplary
15 label includes a first layer having a top surface adapted to being printed on and a
second layer proximate to the bottom surface of the first layer. The second layer
includes two or more sections having a gap therebetween. Each gap in the second
layer defines a fold-line section in the first layer. The second layer covers
substantially all of the bottom surface of the first layer except for the fold-line
20 section. Another aspect provides a label having a first layer and a second layer
attached to the first layer and having at least two sections separated by a gap, the gap
being discernible through the first layer. Among other advantages, the present
invention provides a label and method for assisting a user in quickly and
consistently applying and aligning labels so that each label will be applied quickly,
25 consistently, and with the same alignment as the labels applied before and after.

It is understood that the above description is intended to be illustrative, and
not restrictive. Many other embodiments will be apparent to those of skill in the art
upon reviewing the above description. The scope of the invention should, therefore,

be determined with reference to the appended claims, along with the full scope of equivalents to which such claims are entitled.

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